

**Minutes of CPPN Business Meeting  
October 4, 2019  
Rideau Club  
Ottawa, Ontario**

**In Attendance:**

M. Khalfaoui (Ottawa), M. Wilder (Toronto), P. Andree (Carleton), G. Skogstad (Toronto)  
A. Davidson (Queen's), V. Bhatia (Carleton), P. Leblond (Ottawa), T. Heinmiller (Brock), P. Marier (Concordia), A. Rounce (Manitoba), R. French (Ottawa), N. Semple (Windsor), K. Brock (Queen's), C. Deschamps (Ottawa), E. Lindquist (Victoria), V. Morrison (NCCHPP), P. Schmeiser (Saskatchewan), L. White (Toronto), E. Sabzalieva (Toronto), J. Craft (Toronto), C. Gunter (Saskatchewan), G. Tellier (Ottawa), S-A. Scharf (Ottawa), R. Nelson (Ottawa), N. Burlone (Ottawa), E. Redaelli (Oregon), A. Migone (Ryerson), I. Caron (Dalhousie), C. Rothmayr (Montreal), L. Young (Calgary), L. Bernier (Ottawa), M. Howlett (SFU)

1. M. Howlett called the meeting to order at 12:30 and directed attention to the previously circulated agenda (attached below). He then provided a short overview of developments with the CPPN to date, from discussions around the CPSA and ICPP meetings this summer to the development of the network and the organization of the current workshop. This work involved the creation of an Interim Steering Committee, website and twitter account, a googlegroup for e-mail purposes, liaison with the IPPA to become an affiliated network, as well as discussions with CAPPa around the possible formation of a Research Group or organized section of some kind. This work culminated in the decision taken by the Interim Steering Committee in late August to create a separate network and hold the present meeting. Thanks was given to Luc Bernier and his colleagues and associates for having pulled together an excellent meeting on very short notice.
2. It was set out that the purpose of the Business Meeting was to discuss the structure the CPPN network and proposed future events beginning in 2020. Reference was made to the Australian public policy network and other similar instances linked to the IPPA or which preceded the arrival of the IPPA. It was noted that the present workshop was "replicating" the APPN but this time linked to IPPA. Already 400 people have joined the CPPN Google group.
3. The Meeting then turned to the major items of business which included: Website Translation, CAPPa & IPPA Relationships going forward, Enhanced Social Media Presence, the creation of a more Permanent Structure and planning for the 2<sup>nd</sup> meeting in 2020 and beyond.
  - a. The website launched initially in English only will be bilingual shortly. The meeting was informed that Jean-Francois Savard had volunteered to take on this task and is expected to have the job completed in October.
  - b. The CAPPa President Andrea Rounce then discussed the position of CAPPa with respect to organizations like the CPPN. She noted CAPPa currently did not have any provisions for organized sections but was in the midst of a governance review and would be considering creating such arrangements. She outlines the particular nature of CAPPa being built on an institutional member basis but added there are opportunities to work together

with CPPN and various proposals could be included in the conversation over CAPPAs future plans. The CAPPAs governance review is to be presented at the AGM in June. A lengthy discussion ensued concerning current CAPPAs Study Teams and future plans after which it was agreed that both groups supported mutual interactions and that a proposal to create a policy cluster of some kind might be in order pending completion of the CAPPAs Review. It was also agreed that having an ex-officio position for the CAPPAs President on the CPPN board would be useful to help co-ordinate CAPPAs-CPPN future activities. Coordination with other organizations such as IPAC or CPSA could also be considered. The essential element to consider was how to facilitate research possibilities. In the meantime, individual members were encouraged to submit individual proposals for panels and papers at CAPPAs conferences, including their June 2020 London, Ontario CPSA/CHSS linked event.

- c. The CPPN social media presence was discussed and members encouraged to follow the CPPN twitter account and post notices of events, job vacancies, courses, publications and other activities of interest to the membership to it and the Googlegroup. It was also suggested that at some point in the future a volunteer twitter/webmaster who could organize the network's social media activities would be very helpful.
- d. M. Howlett then discussed various options for the future governance of the network. The example of the Australian PPN was highlighted, in which a very light structure had developed which moved with the location of the conference each year. This structure has worked effectively for 30+ years. The APPN also has a plenary formula like the one used this time in Ottawa. A slightly more structured organization than the Australian might be preferable for the CPPN but still one with as light an organization as possible. The advantages and disadvantages of having a board of representatives of Universities were also discussed. G. Tellier raised the example of the SQSP which supplemented an annually appointed local organizing committee with an elected President responsible for continuity of the association as well as its website and other activities. However, SQSP does not follow a plenary format. Instead it makes a call for panels and participants stay with their panel at the conference. It was agreed the Interim Steering Committee would consider these and other options and bring a proposal to the membership as soon as possible including provisions for electing any executive positions which might be created. For the time being the interim committee will continue considering the suggestions made for representation by regions, gender, etc. It was also suggested that a graduate student should be part of any committee so formed.
- e. Planning for the 2<sup>nd</sup> 2020 Meeting was then discussed. It was agreed that a single plenary format was preferable, noting that this should occur over two days but would still limit the number of papers to no more than 50-60. L. Bernier volunteered to host the next meeting at the University of Ottawa. It was agreed to keep registration fees as low as possible and to rotate the location of the meeting around the country in subsequent years. It was also agreed to retain a fall conference date but to move the date up to the last week of September in order to avoid conflicts with SSHRC and other grant submission deadlines which fall in mid-October. J. Craft then discussed the possibility for other meeting formulas to be used around the year such as sponsored or co-sponsored workshops as well as the CAPPAs conference. P. Andree also noted the importance of considering video-conferencing and other options for participation. Some discussion then ensued to the effect that CPPN should also be opened to open to the world and should not be purely Canada-centric.

- f. G. Skogstad also noted the possibility of graduate student workshops and events such as those held by IPPA, including the possibility of holding a graduate student pre-conference in 2020. E. Lindquist also suggested consideration of the creation of study teams at CPPN likely jointly with other organizations such as the Canadian School of Public Service.
4. M. Howlett then quickly outlined some earlier proposals or suggestions from steering committee members related to additional potential network activities such as Journals, Book Series & Newsletters Blogs; Teaching Materials; Research Grant Workshops; Summer Schools & Executive Education. He noted many of these were low cost and some could help raise revenues for the Network.
5. After a Call for Additional Business, E. Lindquist noted the need for the network to work with agencies like SSHRC and other Departments and NGOs to enhance policy studies in Canada. P. Andree suggested a panel at the next meeting on links to major grant activities such as GE3LS in the case of Genomics Canada could be very useful in this regard.
6. The meeting then adjourned at 14:00.

CPPN Business Meeting AGENDA  
Ottawa, October 4, 2019

Short Review of Progress to date

- Interim Steering Committee
- Website & Twitter
- Google group
- IPPA network
- 1<sup>st</sup> Workshop UofO Thanks
- CAPPa links

Remaining Business

- Website Translation
- CAPPa Relationship (Organized group)
- Enhance Social Media Presence
- Permanent Structure (APPN Model vs Dept reps + Exec Committee)
- Electoral processes
- 2<sup>nd</sup> and 3<sup>rd</sup> Workshop venues 2020 and 2021
  - o Locations – Uof O
  - o Dates – Fall 2020
  - o Size & Structure (plenary vs simultaneous panel sessions)
  - o Relationship to IPPA & ICPP

New Business

- Other activities?
  - o Journals, Book Series & Newsletters Blogs
  - o Teaching Materials
  - o Research Grant Workshops
  - o Grad Students Participation and Events
  - o Summer Schools & Exec Ed
  - o Other

MH/LB  
October 9, 2019